



*Steuben County Sheriff
James L. Allard*



*Steuben County Clerk
Judith M. Hunter*

Media Release
January 6, 2017

Pistol Permit Recertification Process

In accordance with the requirements of the NY SAFE act of 2013, all New York State pistol permit holders are required to recertify their permit every five years. Currently, only those pistol permit holders who were issued their permit before January 15, 2013 are required to submit their recertification before January 31, 2018. All others who were issued a permit after January 15, 2013 will be required to submit prior to their five year anniversary date of issuance.

There are two ways to submit your recertification, on line and through the mail. To submit your recertification online, follow the link <https://troopers.ny.gov/Firearms/> and click the Online Recertification link. If you do not wish to recertify online, or are unable to, you can submit through mail with the written form for recertification. You can download the form on the website, or pick one up in person at:

**Steuben County Clerk's Office
3 EAST PULTENEY SQUARE
BATH, NEW YORK 14810
(607) 664-2563
HOURS OF OPERATION
8AM TO 5PM MON-FRI**

**Steuben County Sheriff's Office
7007 RUMSEY STREET EXT.
BATH, NEW YORK 14810
(607) 622-3911
HOURS OF OPERATION
8AM TO 5PM MON-FRI**

The recertification form asks if you wish to file a **NYS FIREARMS LICENSE RECERTIFICATION - REQUEST FOR PUBLIC RECORDS EXEMPTION** similar to the "OPT OUT" form used in 2013. We strongly suggest that if you filed the "OPT OUT" form initially in 2013 or when you were issued your pistol permit, that you complete this section again.

Please feel free to contact the Steuben County Clerk's Office or the Steuben County Sheriff's Office if you have any questions regarding this requirement.

Administration: 607-622-3930 Administration fax: 607-776-7671
Civil: 607-622-3902 Civil fax: 607-776-5987
Dispatch: 607-622-3911 Dispatch fax: 607-776-4271
Jail: 607-622-3905 Jail fax: 607-776-3973