

STEBEN COUNTY LAND BANK CORPORATION (SCLBC)

Wednesday, September 7, 2022

11:15 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

PRESENT: Hilda T. Lando, Chair, Steuben County Legislator – District 2
Scott J. Van Etten, Vice Chair, Steuben County Legislature Chairman – District 13
Jack K. Wheeler, Steuben County Manager
Mark Ryckman, Corning City Manager
John Buckley, Mayor, City of Hornell

OTHERS: Christopher Brewer, Deputy County Manager/SCLBC Executive Director
Jennifer Prossick, Steuben County Attorney
Jennifer Galvan, Assistant Steuben County Attorney
Mitch Alger, Steuben County Deputy Commissioner of Finance
Danielle Kenny, Arbor Development
Elizabeth Hunt, Arbor Development
Doug Madison, Arbor Development
Terra Dietrich, Arbor Development
Kelly H. Fitzpatrick, Steuben County Legislator – District 3
Wendy Lozo, Steuben County Legislature – District 9
Mary Perham

ABSENT: Raymond Walch, Mayor, Village of Addison
Tammy Hurd-Harvey, Steuben County Commissioner of Finance

I. CALL TO ORDER

Mrs. Lando called the meeting to order at 11:15 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE AUGUST 9, 2022, MEETING MADE BY MR. WHEELER, SECONDED BY MAYOR BUCKLEY AND DULY CARRIED.

III. DISCUSSION/ACTION ITEMS

A. *Treasurer's Report* – Mr. Alger presented the monthly report for review.

B. *Habitat for Humanity Update* – Mr. Brewer stated the property at 271 Park Avenue, Corning, is still undergoing construction. We do not yet have an end date. The project at 356 Third Street, Corning, is complete and we received a check in the amount of \$20,500 for our portion. For both projects we contributed a total of \$81,000 and will receive 50 percent reimbursement. He noted we received 100 percent reimbursement on the front end through the Enterprise Grant.

C. *Demolitions* – Mr. Brewer stated the bids were received and awarded at the last meeting. We have had difficulties with the utility company getting a date for the disconnects. Hopefully we will begin demolition soon. The contract began at the end of the month for all of the demolitions. Mayor Buckley asked are you running into more difficulty in certain areas? Mr. Brewer replied it is not an area, but a specific company. NYSEG is telling us it will be two to four months before they can disconnect the utilities.

D. *NYS Land Bank Initiative* – Mr. Brewer informed the Board this is a grant opportunity through Housing and Community Renewal (HCR). With Arbor, we put together an application. Within a day of receiving our application we received notification that we had been awarded \$100,000. He requested authorization to accept the grant in the amount of \$100,000. This will fund administrative and operational costs for the land bank. We will get reimbursed for fixed expenses. He noted this is a three-year grant; \$100,000 per year.

MOTION: AUTHORIZING THE EXECUTIVE DIRECTOR OF THE STEUBEN COUNTY LAND BANK CORPORATION TO ACCEPT THE NYS LAND BANK INITIATIVE GRANT IN THE AMOUNT OF \$100,000 FOR EACH OF THREE YEARS MADE BY MR. VAN ETTEN, SECONDED BY MAYOR BUCKLEY AND DULY CARRIED.

IV. OTHER BUSINESS

A. *Next Meeting* – The next meeting will be held on Wednesday, October 5, 2022, at 11:00 a.m. in the Legislative Chambers.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICER’S LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. WHEELER, SECONDED BY MAYOR BUCKLEY AND DULY CARRIED.

MOTION: AUTHORIZING THE STEUBEN COUNTY LAND BANK TO PURCHASE THE FOLLOWING PARCEL FROM STEUBEN COUNTY: PARCEL #166.04-01-007.000, SITUATE IN THE CITY OF HORSELL, FOR \$3,934.41 MADE BY MAYOR BUCKLEY. SECONDED BY MR. WHEELER AND DULY CARRIED.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MAYOR BUCKLEY, SECONDED BY MR. WHEELER AND DULY CARRIED.

MOTION: TO ADJOURN MADE BY MR. RYCKMAN, SECONDED BY MR. WHEELER AND DULY CARRIED.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature