

**STEUBEN COUNTY ADMINISTRATION COMMITTEE  
STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

**Joint Special Meeting**

*Monday, May 22, 2023*

*9:40 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building*

*Bath, New York*

**\*\*MINUTES\*\***

**ADMINISTRATION**

<b>COMMITTEE:</b>	Brian C. Schu, Chair Hilda T. Lando	Robert V. Nichols, Vice Chair Gary D. Swackhamer	Kelly H. Fitzpatrick
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**HSH&E**

<b>COMMITTEE:</b>	Carol A. Ferratella, Chair Aaron I. Mullen	K. Michael Hanna, Vice Chair Paul E. Van Caeseele	James Kuhl
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**STAFF:**

Jack K. Wheeler Brenda Scotchmer Jennifer DeMonstoy Todd Housel	Christopher Brewer Jennifer Galvan Lisa Tracy Nate Alderman	Jennifer Prossick Auralee Jefferds Eric Rose Tammy Hurd-Harvey
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**LEGISLATORS:**

Scott J. Van Etten Steven P. Maio Frederick G. Potter	Jeffrey P. Horton John V. Malter	Wendy Lozo Nicholas D. Pelham
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**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:40 a.m.

**II. GENERAL BUSINESS**

A. County Manager

1. **Appointing and Setting Salary for the Director of Community Services** – Mr. Wheeler requested confirmation of the appointment of Lynn Lewis as Director of Community Services. He noted last week the Community Services Board had submitted their recommendation for Ms. Lewis' appointment. He requested authorization to hire Ms. Lewis above the mid-point of Grade K, at Step 14 which is \$120,308.

**MOTION: CONFIRMING THE APPOINTMENT OF LYNN LEWIS AS DIRECTOR OF COMMUNITY SERVICES AND SETTING HER SALARY ABOVE THE MID-POINT OF GRADE K AT STEP 14, \$120,308 MADE BY MR. VAN CAESELEE. SECONDED BY MS. FITZPATRICK.**

Mr. Mullen asked how does this compare to Dr. Chapman's salary? Mr. Wheeler replied this is a few thousand dollars lower.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0 ADMINISTRATION AND 5-0 HUMAN SERVICES, HEALTH & EDUCATION. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. VAN CAESELEE. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0 ADMINISTRATION AND 5-0 HUMAN SERVICES, HEALTH & EDUCATION.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature