

STEBEN COUNTY AD HOC OFFICE SPACE COMMITTEE

Special Meeting

Monday, April 24, 2023

9:45 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Brian C. Schu	John V. Malter, Vice Chair Gary D. Swackhamer	Robert V. Nichols Scott J. Van Etten
STAFF:	Jack K. Wheeler Brenda Scotchmer Eric Rose	Christopher Brewer Jennifer Galvan Tammy Hurd-Harvey	Jennifer Prossick Craig Patrick Mitch Alger
LEGISLATORS:	Kelly H. Fitzpatrick Hilda T. Lando Aaron I. Mullen	K. Michael Hanna Wendy Lozo Nicholas D. Pelham	Jeffrey P. Horton Steven P. Maio Frederick G. Potter

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:45 a.m.

II. GENERAL BUSINESS

A. County Manager

1. **Change Orders**

a. *Mt. Washington Highway Shop* – Mr. Brewer requested authorization for a change order in the amount of \$70,400 to Building Innovation Group for a 115 foot retaining wall for frost protection. Mr. Wheeler explained we had a long discussion with Labella about this and how we felt they missed the need for the retaining wall. They will be issuing a \$10,000 credit to help offset this cost. He recommended utilizing the project contingency to pay for this.

MOTION: AUTHORIZING A CHANGE ORDER IN THE AMOUNT OF \$70,400 TO BUILDING INNOVATION GROUP FOR THE ADDITION OF A 115 FOOT RETAINING WALL AT THE MT. WASHINGTON HIGHWAY SHOP MADE BY MR. NICHOLS. SECONDED BY MR. MALTER.

Mr. Swackhamer stated I am quite disappointed that they did not check this. Mr. Wheeler stated we shared our displeasure. They apologized and stated they had a transition of staff. This should have been in the base bid anyhow. Mr. Malter asked how much is left in the project contingency? Mr. Brewer replied we will have \$320,000 remaining after the change orders that we are presenting for your approval.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 6-0. Resolution Required.

b. *Mt. Washington and Curtis Highway Shops* – Mr. Brewer requested authorization for a change order for Building Innovation Group to install storm piping at both shops for water runoff. The cost for Mt. Washington is \$56,121 and the cost for the Curtis Shop is \$22,050.

MOTION: AUTHORIZING A CHANGE ORDER FOR BUILDING INNOVATION GROUP FOR THE INSTALLATION OF STORM PIPING AT THE MT. WASHINGTON SHOP FOR \$56,121 AND AT THE CURTIS SHOP FOR \$22,050 MADE BY MR. MALTER. SECONDED BY MR. SCHU.

Mr. Potter commented at the Greenwood Shop they are redoing the blacktop because the drainage slope was going the wrong way. Is that being addressed? Mr. Wheeler replied not yet, but it will be. Mr. Potter asked that is not part of these highway projects? Mr. Wheeler replied no.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 6-0. Resolution Required.

c. *Civil Defense Center Parking Lot* – Mr. Brewer requested authorization for a change order in the amount of \$47,843 for milling and overlay around the loading dock and the immediate adjoining parking lot. Mr. Wheeler explained the base bid was for paving where the addition was and back to the loading dock. We would like to do the rest of the parking lot. We have funds available in the project contingency and it makes sense to do it now. That will leave \$4,200 in the contingency for this project.

Mr. Wheeler noted with this project they have done the site work for the grading, they have done hydroseeding and are waiting on a few internal furnishings. Mr. Malter asked what is the status of the Mt. Washington project? Mr. Wheeler replied the old shop is down, the new foundation is up and they are pouring the floors. The building steel is expected to be coming May 1st. The Curtis Shop we expect the steel to be delivered mid-May.

MOTION: AUTHORIZING A CHANGE ORDER TO BUILDING INNOVATION GROUP IN THE AMOUNT OF \$47,843 FOR PAVING THE CIVIL DEFENSE CENTER PARKING LOT MADE BY MR. VAN ETEN. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 6-0. Resolution Required.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature