

**REGULAR MEETING**  
**Morning Session**  
**Monday, January 27, 2025**  
**Legislative Chambers**

The County Legislature of the County of Steuben convened in Regular Session in the Legislative Chambers in Bath, NY on the 27<sup>th</sup> day of January 2025, at 10:00 a.m. and was called to order by the Chair of the Legislature, Kelly H. Fitzpatrick.

Roll Call and all members were present.

Mr. Thew provided the Invocation and Mr. Kuhl led the Pledge of Allegiance.

**IN MEMORIAM**  
**WATSON L. WALDEN**  
**(1925-2024)**

The death of our former colleague, Watson L. Walden, who passed away on December 9, 2024, is acknowledged by this Legislature with deep sadness.

Born in 1925, Watson was the son of Watson and Eva (Richmond) Walden. Upon graduation from Greenwood Central School, Watson worked 16 years as a clerk with the Erie Railroad Accounting Office. In the following 33 years, he was the business manager for the Karl Medical Group of Hornell.

An active Republican, Watson served many years as Chairman of the Hornell Republican Club and was a Committeeman and Chairman of the Republican City Committee. Enjoying a rugged, honest campaign and never losing an election, he served on the Steuben County Board of Supervisors from 1970 through 1979 representing the residents of the City of Hornell and returned as a County Legislator from 1988 to 1993, representing the residents of District 7, consisting of the towns of Fremont, Howard, Avoca and Wheeler. During his tenure on the Legislature, he served as the Vice Chair of the Health and Education Committee, Vice Chair of the Administration Committee, and as a member of the Finance Committee.

In 1993 Watson married Alayne (Allen) Ogden, retiring as a County Legislator and moving out of State until their return to Hornell in 2009.

Watson will be remembered for his dedication and contributions to the citizens of the County and his community.

The members of this Steuben County Legislature respectfully move that this “Memoriam” be spread upon the minutes of this meeting and the Clerk of the Legislature shall forward a copy of this Memoriam to Watson’s wife Alayne as an expression of the sympathy felt by this Legislature on the passing of her loved one.

**Adopted by rising silent affirmation.**

Chair Fitzpatrick asked Darlene Smith to come forward. Ms. Smith is the Director of Public Health. Chair Fitzpatrick presented her with a Certificate of Appreciation and a clock in recognition of her retirement with 10 years of service to Steuben County.

Mrs. Scotchmer stated Shawn Mills, an employee in E-911 was unable to attend today but is being recognized for his 10 years of service to Steuben County.

Chair Fitzpatrick opened the floor for comments by members of the public.

Wayne Wells, Cameron, stated there has been a systemic failure of government to protect its citizens as related to sewage sludge that has been land applied for the last 45 years which is toxic. What is so difficult about the fact that it is not good to grow food in/on toxic substances? I am pleading with you as a responsible governing legislature to support the towns of Thurston and Cameron who are trying to protect their citizens from imported sewage contamination. We have given you a sample of a law prohibiting further sewage sludge spreading. I respectfully request that there be an individualized roll call vote when you review the law.

There being no further comments, Chair Fitzpatrick declared the opportunity for public comment closed.

The Clerk of the Legislature read the Official Notice of Public Hearing and submitted for filing Proof of Publication and Proof of Posting Upon Local Law Tentative No. Five for the Year 2024, Authorizing the County of Steuben to Lease Real Property for County Purposes for Terms not Exceeding 30 Years. Chair Fitzpatrick opened the floor for public comments. There being none, she declared the Public Hearing closed.

***Motion adopting the minutes of the previous meeting(s) made by Mrs. Lando, seconded by Mr. Kuhl and duly carried.***

Judith Hunter, County Clerk, stated today we are doing a soft opening of DMV offices in Corning, Bath and Hornell five days a week. We are still not where we need to be for staffing as we are still short three people. We continue to wait for the results of the test that was given in October.

Mrs. Lando stated she wanted to publicly announce that the Steuben County Land Bank Corporation was recently awarded \$1,950,000 in grant funds. Thank you to Mr. Brewer and Arbor Development for their hard work.

#### **RESOLUTION NO. 001-25**

Introduced by K. Fitzpatrick.

Seconded by C. Ferratella.

**RECEIVING AND ACCEPTING THE JANUARY 27, 2025, COMMUNICATIONS LOG AS PREPARED BY THE STEUBEN COUNTY MANAGER'S OFFICE.**

**BE IT RESOLVED**, the following communications were received, accepted and filed by the County of Steuben, and **referred to the appropriate Standing Committee and/or Department Head for information and/or action**, to wit:

#### **December 6, 2024**

Hodgson Russ LLP, Attorneys – Re: Request for water certification on the Canisteo Wind Energy LLC (Case#16-F-0205 and 19-T-0041) project. ***Referred to: AIP Committee; and Marie Myers Shearing, Planning Director.***

Harris Beach PLLC, Attorneys at Law – Re: Notification of the termination of the PILOT agreement between Steuben County Industrial Development Agency and T&K Realty LLC. ***Referred to: Finance and Administration Committees; Mitchell Alger, Commissioner of Finance; Wendy Jordan, RPTSA Director; and Craig Patrick, Deputy County Attorney.***

#### **December 23, 2024**

Sheriffs' Association – Re: The option to continue to participate in the programs negotiated by the Association or select NYS other vendors once the agreements expire for the Jail Inmate Phone System and the Expedited Bail by

Credit Card Program. *Referred to: Finance and Public Safety & Corrections Committees; Timothy Rosell, County Attorney and Sheriff Allard.*

**January 3, 2025**

NYS Office of Parks, Recreation and Historic Preservation – Re: Notification of the Hammondsport Historic District located in the Village of Hammondsport, NY is now listed on the National Register of Historic Places. *Referred to: A.I.P. Committee; and Griffin Bates, County Historian.*

**January 10, 2025**

NYS Office of Parks, Recreation and Historic Preservation – Re: Notification of the St. Vincent de Paul Roman Catholic Church Complex located at 222 Dodge Ave, 109 Ellicott St, and 108 Griffith Street in Corning, NY is now listed on the New York State Register of Historic Places and nominated to the National Register of Historic Places for their consideration. *Referred to: A.I.P. Committee; and County Historian.*

**January 13, 2025**

Bluewave – Re: Notice of intent to construct a Solar Energy Project Pursuant to Real Property Tax Law §487 for property located at 7200 Tobes Hill Road, Hornellsville, NY (151.00-02-005.211). *Referred to: AIP Committee; and Marie Meyers Shearing, Planning Director.*

Harris Beach Murtha, Attorneys at Law – Re: Steuben County Industrial Development Agency and Dana Lyon Apartments, L.P. tax agreement and RP-412-a form for property located at 208 Liberty Street, in the Village of Bath, N.Y. *Referred to: Finance and Administration Committees; Mitchell Alger, Commissioner of Finance; Larry Roach, RPTSA Deputy Director; and Timothy Rosell, County Attorney.*

**January 16, 2025**

Harris Beach, PLLC, Attorneys at Law – Re: Steuben Tobacco Asset Securitization Corporation annual meeting and accountability materials. *Referred to: Jack Wheeler, County Manager; Timothy Rosell, County Attorney; Mitchell Alger, Commissioner of Finance; and Brenda Scotchmer, Clerk of the Legislature.*

Mrs. Ferratella stated she would like to congratulate the Village of Hammondsport for the Hammondsport Historic District being placed on the National Register of Historic Places. She also congratulated the City of Corning for the St. Vincent de Paul Roman Catholic Church complex for being placed on the New York State Register of Historic Places and for being nominated for placement on the National Register of Historic Places. Chair Fitzpatrick stated we do live in an area with a number of historic buildings, and we should be proud of that.

**Vote: Acclamation – Adopted.**

**RESOLUTION NO. 002-25**

Introduced by B. Schu.

Seconded by S. Van Etten.

**ADOPTING LOCAL LAW TENTATIVELY NO. FIVE FOR THE YEAR 2024, AUTHORIZING THE COUNTY OF STEUBEN TO LEASE REAL PROPERTY FOR COUNTY PURPOSES FOR TERMS NOT EXCEEDING 30 YEARS.**

Pursuant to Section 215 of the County Law and Sections 10, 20 and 24 of the Municipal Home Rule Law of the State of New York.

**WHEREAS**, there has been duly presented to the members of the Steuben County Legislature on December 16, 2024, County of Steuben Local Law Tentatively No. Five for the Year 2024, authorizing the County of Steuben to Lease Real Property for County Purposes for Terms Not Exceeding Thirty (30) Years, preliminarily adopted said Local Law on December 16, 2024 making the final adoption of said Local Law subject to a Public Hearing to be held on January 27, 2025; and

**WHEREAS**, in accordance with said resolution and Notice of Public Hearing, this County Legislature of the County of Steuben did conduct a Public Hearing on January 27, 2025, at 10:00 A.M., and all persons appearing were given the opportunity to be heard, and the Clerk of this Legislature having filed proof of the publication and posting of the Notice of Public Hearing.

**NOW THEREFORE, BE IT**

**RESOLVED**, that the County of Steuben Local Law Tentatively No. Five for the Year 2024, as hereinafter set forth be and the same hereby is finally adopted, to wit:

**COUNTY OF STEUBEN  
LOCAL LAW TENTATIVELY NO. FIVE FOR THE YEAR 2024**

**A LOCAL LAW**, Authorizing the County of Steuben to Lease Real Property for County Purposes for Terms Not Exceeding Thirty (30) Years.

Be it enacted by the Legislature of the County of Steuben as follows:

**SECTION 1. INTENT**

The intent of this Local Law is to supersede the provisions of subdivision 3 of Section 215 of the County Law for the purpose of authorizing the County of Steuben to lease real property for County purposes for terms exceeding five (5) years.

**SECTION 2. AUTHORITY:**

This Local Law is authorized pursuant to Section 215(3) of the County Law and Sections 10, 20, and 24 of the Municipal Home Rule Law.

**SECTION 3. COUNTY LAW SUPERSEDED:**

Notwithstanding the provisions of subdivision 3 of Section 215 of the County Law, the Legislature of the County of Steuben may lease real property for County purposes for terms not exceeding thirty (30) years with the privilege of renewal.

**SECTION 4. SEVERABILITY:**

If any part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the part thereof directly involved in the controversy in which such judgment shall have been rendered.

**SECTION 5. EFFECTIVE DATE:**

This Local Law shall become effective, subject to a permissive referendum, forty-five (45) days after the date of its final adoption and on the date it is duly filed in the Office of the Secretary of State of the State of New York and in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

**AND BE IT FURTHER RESOLVED**, a Public Hearing on the within Local Law has been held on January 27, 2025, at 10:00 A.M. at the Legislative Chambers, Village of Bath, New York; and be it further

**RESOLVED**, the Clerk of the Legislature has caused a Notice of said Public Hearing to be posted at the Courthouse in the municipality of Bath, Corning City Hall, and the DMV Office in Hornell, said Notice published for one insertion in the two official newspapers of the County, and has caused such posting and publication to be completed at least five (5) days prior to the date heretofore set forth for the Public Hearing, with the proof of posting and publication filed in the Office of the Clerk of the Legislature; and be it further

**RESOLVED**, within twenty (20) days after the final adoption by this County Legislature of said County of Steuben, Local Law Tentatively No. Five for the Year 2024, the Clerk of this Legislature shall cause one certified copy thereof to be filed in the Office of the Steuben County Clerk, and one certified copy in the Office of the Secretary of State of the State of New York, and said Secretary of State is to be requested to publish the Local Law in the supplement to the Session Laws and the Steuben County Clerk is to be requested to file the Local Law in a separate book kept by her for such records; and be it further

**RESOLVED**, the Clerk of the Legislature, in accordance with Section 214, shall cause a true copy of said Local Law to be published in the two County official newspapers within ten (10) days after such Local Law has become effective; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the County Manager and the County Attorney.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 003-25**

Introduced by B. Schu.

Seconded by W. Thew.

**AUTHORIZING THE SALE OF A .359-ACRE PARCEL IN THE VILLAGE OF BATH TO THE BATH AMERICAN LEGION.**

Pursuant to County Law Section 215

**WHEREAS**, the County of Steuben acquired real property in the Village of Bath NY in 2019 commonly known as 115 Liberty Street, Tax Map Numbers: 159.13-01-013.000 and 159.13-01-098.000; and

**WHEREAS**, the Bath American Legion (“Legion”) is a contiguous owner of this County owned property; and

**WHEREAS**, the Legion contacted the County asking to purchase a .359-acre portion of the County property identified as a portion of Tax Map No. 159.13-01-098.000 for purposes of ingress and egress to their contiguously owned lands; and

**WHEREAS**, the County does not need the land in question except for purposes of 7 +/- parking spaces which the Legion is agreeing to permit the exclusive use to the County for a nominal dollar amount in a separate agreement.

**NOW THEREFORE, BE IT**

**RESOLVED**, the County hereby declares this property as unnecessary and approves the transfer of this real property to the Legion for the purchase price of \$1,200.00; and be it further

**RESOLVED**, the County Manager is authorized to sign the necessary documents to effectuate the transfer upon the County Attorney reviewing the legal documents; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the County Manager, County Attorney, Commissioner of Public Works, the Director of Community Services, and the Bath American Legion.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 004-25**

Introduced by J. Horton.

Seconded by F. Potter.

**DESIGNATING EXCELLUS BC/BS AND UNITED HEALTHCARE, ALONG WITH OTHER NEW YORK STATE LICENSED HEALTH INSURANCE COMPANIES, AS IN-NETWORK PROVIDERS FOR THE PURPOSE OF EMS BILLING.**

**WHEREAS**, the Director of Public Safety oversees County-provided Emergency Medical Services (EMS); and

**WHEREAS**, the County has contracted with Quick Med Claims for EMS billing services; and

**WHEREAS**, Quick Med Claims has received communication from Excellus BC/BS and United Healthcare regarding the County’s position of whether EMS services rendered by Steuben County EMS personnel would be billed as “In Network” or “Out of Network”; and

**WHEREAS**, on January 6, 2025, the Public Safety & Corrections Committee passed a motion designating Excellus BC/BS, United Healthcare, and any other New York State licensed health insurance companies as “In Network” for EMS billing purposes.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Steuben County Legislature hereby authorizes the Director of Public Safety to execute any contracts or agreements designating Excellus BC/BS, United Healthcare, and any other New York State licensed health insurance companies as “In Network” for EMS billing purposes, subject to the review of the County Attorney; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the Director of Public Safety.

Mr. Thew asked have we had an issue with billing? Mr. Wheeler stated no; our billing vendor had asked us to do this so that we can start the billing process. We are not aware of people being billed out of network. We were just at a point where a decision needed to be made.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 005-25**

Introduced by J. Horton and S. Van Etten.

Seconded by F. Potter.

**ACCEPTING THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION CLEAN WATER STATE REVOLVING FUND GRANT.**

**WHEREAS**, the Public Works Committee authorized the Solid Waste Division to submit an application for the New York State Environmental Facilities Corporation (NYSEFC), Clean Water State Revolving Fund

(CWSRF), Leachate Pre-Treatment Plant PFAS Removal, 2025 Bipartisan Infrastructure Law (BIL) – Emerging Contaminates (BIL-EC) grant on or about June 3, 2024; and

**WHEREAS**, the NYSEFC has deemed the County eligible for the above referenced grant, CWSRF Project No. C8-6367-02-00 for \$25,318,000 as a result of said application; and

**WHEREAS**, the BIL-EC grant will provide 100 percent grant subsidy up to \$25,000,000 and the County share is estimated to be \$318,000; and

**WHEREAS**, the grant will address the need to upgrade the Leachate Pre-Treatment Facility to remove PFAS and Emerging Contaminates from landfill leachate; and

**WHEREAS**, the Public Works and Finance Committees approved acceptance of said grant.

**NOW THEREFORE, BE IT**

**RESOLVED**, the County Manager is hereby authorized to accept the New York State Environmental Facilities Corporation, Clean Water State Revolving Fund (CWSRF), Leachate Pre-Treatment Plant PFAS Removal, 2025 Bipartisan Infrastructure Law (BIL) – Emerging Contaminates (BIL-EC) grant for \$25,318,000; and be it further

**RESOLVED**, the County Manager, or designee, is hereby authorized to sign the grant agreement; and be it further

**RESOLVED**, the Commissioner of Public Works, or designee, is authorized to administer the grant agreement and facility upgrade project; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the New York State Environmental Facilities Corporation, 625 Broadway, Albany, NY 12207, the County Manager, the Commissioner of Public Works, and the Director of Finance.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 006-25**

Introduced by J. Horton and S. Van Etten.

Seconded by C. Ferratella.

**ACCEPTING THE FY 2023 DOMESTIC TERRORISM PREVENTION GRANT.**

**WHEREAS**, Steuben County has identified the risks associated with the effects of terrorism and domestic extremism; and

**WHEREAS**, Steuben County has identified the need to address potential vulnerability throughout the County to this type of incident; and

**WHEREAS**, Steuben County has identified the need for additional resources, education, and training to meet the needs of the grant requirements; and

**WHEREAS**, the New York State Department of Homeland Security and Emergency Services is responsible for the assignment of administration of grant allocation; and

**WHEREAS**, the New York State Department of Homeland Security and Emergency Services has awarded Steuben County with Fiscal Year 2023 grant funds in the amount of \$172,413 under the Domestic Terrorism Prevention Grant Program; and

**WHEREAS**, the funding in the amount of \$172,413 will go to the Steuben County Sheriff’s Office to support staffing, planning, education, and prevention for acts of domestic terrorist threats.

**NOW THEREFORE, BE IT**

**RESOLVED**, the County Manager is authorized to enter into an agreement with the New York State Department of Homeland Security and Emergency Service to accept funding in the amount of \$172,413 for implementation of the State Domestic Terrorism Prevention Grant Program to support planning, education, and prevention of domestic terrorist threats; and be it further

**RESOLVED**, the County Manager and the Steuben County Sheriff are authorized and directed to execute the requisite documentation to effectuate this grant and agreement; and be it further

**RESOLVED**, the Commissioner of Finance is hereby authorized to establish a new revenue account DTP23 for the purpose of accepting the grant funding from the Federal Government and the New York State Office of Homeland Security; and be it further

**RESOLVED**, the Commissioner of Finance is hereby authorized to appropriate such revenue to the appropriate accounts as follows:

- |   |         |              |
|---|---------|--------------|
| • Salaries and Wages                    | #511000 | \$105,000.00 |
| • Consultants and Professional Services | #542300 | \$65,000.00  |
| • Meals and Other Employee Travel       | #544401 | \$2,413.00   |

**AND BE IT FURTHER RESOLVED**, the Steuben County Sheriff’s Office is authorized to coordinate the management of expenditures of said grant funding in accordance with Local and State Procurement procedures; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Grant Unit of the New York State Department of Homeland Security and Emergency Services, 1220 Washington Avenue, State Office Building 7A, Albany NY 12226; the Commissioner of Finance; the Steuben County Sheriff, and the Director of Public Safety.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 007-25**

Introduced by J. Horton and S. Van Etten.

Seconded by J. Tobia.

**ACCEPTING THE FY 2024 STATE HOMELAND SECURITY PROGRAM GRANT.**

**WHEREAS**, Steuben County has identified the risks associated with the effects of terrorism; and

**WHEREAS**, Steuben County has identified the potential vulnerability throughout the County for this type of incident; and

**WHEREAS**, Steuben County has identified the need for additional resources, education and training; and

**WHEREAS**, the New York State Department of Homeland Security and Emergency Services is responsible for the assignment of administration of grant allocation provided by the Federal Government; and

**WHEREAS**, the New York State Department of Homeland Security and Emergency Services has awarded Steuben County with Federal Fiscal Year 2024 grant funds in the amount of \$110,965 under the State Homeland Security Program (SHSP); and

**WHEREAS**, seventy-five percent of the funding (\$72,127) will go to the Emergency Services Office to support response, education, prevention and planning for terrorist incidents and twenty-five percent or (\$38,838) of the total funding must be directed towards law enforcement terrorism prevention activities of the Sheriff's Department.

**NOW THEREFORE, BE IT**

**RESOLVED**, the County Manager is hereby authorized to enter into agreement with the New York State Department of Homeland Security and Emergency Service to accept funding in the amount of \$110,965 for implementation of the State Homeland Security Program (SHSP) to support response, education, prevention and planning for terrorist incidents; and be it further

**RESOLVED**, the County Manager and the Director of Public Safety are authorized and directed to execute the requisite documentation to effectuate this grant and agreement; and be it further

**RESOLVED**, the Commissioner of Finance is hereby authorized to establish a Grant account for the purpose of accepting the grant funding from the Federal Government and the New York State Office of Homeland Security; and be it further

**RESOLVED**, the Commissioner of Finance is hereby authorized to apply such revenue to the appropriate accounts within the budget of the Steuben County Office of Emergency Services and the Steuben County Sheriff's Office for the purpose of fulfilling the aforementioned grant; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Grant Unit of the New York State Department of Homeland Security and Emergency Services, 1220 Washington Avenue, State Office Building 7A, Albany NY 12226; the Commissioner of Finance; the Steuben County Sheriff, and the Director of Public Safety.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 008-25**

Introduced by F. Potter and S. Van Etten.

Seconded by G. Swackhamer.

**AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER UNUSED 2024 PUBLIC WORKS FUNDS TO THE 2025 PUBLIC WORKS BUDGET.**

**WHEREAS**, due to circumstances outside of Public Works control, they were unable to complete the 2024 scheduled projects; and

**WHEREAS**, there is a surplus of \$4,185,785 in the 2024 budget items; and

**WHEREAS**, the Department of Public Works has requested these funds be rolled over into the 2025 budget items; and

**WHEREAS**, the Public Works Committee and Finance Committee approved said transfers.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Commissioner of Finance is authorized to transfer \$4,185,785 from the 2024 surplus accounts to the corresponding 2025 accounts as follows:

- Surface Treatments: 511000.544215 by \$365,292
- Patching: 511000.544217 by \$71,859

- Patch-Unspecified In-Place CT: 511000.544220 by \$51,710
- Shoulders: 511000.544222 by \$103,760
- Consultant/Professional: 511000.542300 by \$77,360
- Lease/Rent of Equipment: 511000.542801 by \$181,247
- Rip Rap – Ditches, Slopes: 511000.544223 by \$170,374
- Lease/Rent of Equipment: 512000.542801 by \$52,343
- Repairs of Bridges >20': 512000.544204 by \$50,857
- South Canisteo-Rathbone CR: 511200.6021 by \$508,090
- Tracy Creek CR: 511200.6080 by \$863,666
- Rexville-Troupsburg CR: 511200.6117 by \$142,414
- Capital Projects: 511200.6250 by \$297,500
- Road Improvements Unassigned: 511200.6900 by \$1,186,101
- Mach & Equip Major >\$5K: 513000.6290 by \$63,212.

**AND BE IT FURTHER RESOLVED**, certified copies of this resolution shall be forwarded to the Commissioner of Public Works and the Commissioner of Finance.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 009-25**

Introduced by S. Van Etten.

Seconded by F. Potter.

**AMENDING THE 2024 BUDGET FOR CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM (CHIPS) FUNDING.**

**WHEREAS**, the capital project for 10-wheel dump trucks was funded with Interfund revenue; and

**WHEREAS**, the Department of Public Works requested these purchases be funded with NYS CHIPS revenue; and

**WHEREAS**, the Finance Committee approved said budget amendment.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Commissioner of Finance is hereby authorized to amend the 2024 budget, as detailed below:

AMOUNT	TYPE	DR / CR	FUND	ACCOUNT DESCRIPTION	ORGN	ACCOUNT	TYPE	PROJECT
(44,382.00)	BUDGET	OUT	D	CHIPS REVENUE	D999900	435010	BUA	
(44,382.00)	BUDGET	OUT	D	CHIPS EXPENSE	511200	6900	BUA	
44,382.00	BUDGET	IN	DM	CHIPS REVENUE	DM999900	435010	BUA	
44,382.00	BUDGET	IN	DM	EQUIPMENT	513000	6290	BUA	
2,044,382.00	BUDGET	IN	H	CHIPS REVENUE	5130	435010	BUA	10WHLDUMPT
(2,044,382.00)	BUDGET	OUT	DM	CHIPS REVENUE	DM999900	435010	BUA	
(2,044,382.00)	BUDGET	OUT	H	INTERFUND REVENUE	5130	450310	BUA	10WHLDUMPT
2,044,382.00	BUDGET	IN	DM	INTERFUND REVENUE	DM999900	450310	BUA	
(2,044,382.00)	ACTUAL	OUT	DM	CHIPS REVENUE	DM999900	435010	JE	
2,044,382.00	ACTUAL	IN	H	CHIPS REVENUE	5130	435010	JE	10WHLDUMPT
(2,044,382.00)	ACTUAL	OUT	H	INTERFUND REVENUE	5130	450310	JE	10WHLDUMPT
2,044,382.00	ACTUAL	IN	DM	INTERFUND REVENUE	DM999900	450310	JE	

**AND BE IT FURTHER RESOLVED**, certified copies of this resolution shall be forwarded to the Commissioner of Public Works and the Commissioner of Finance.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 010-25**

Introduced by M. Hanna and S. Van Etten.

Seconded by R. Nichols.

**APPROPRIATING FUNDS TO THE STEUBEN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR THE STREAMBANK STABILIZATION PROGRAM.**

Pursuant to Section 2.07(2) of the Steuben County Charter.

**WHEREAS**, there was significant damage to streambanks caused by unanticipated storms in recent years; and

**WHEREAS**, the annual allocation of funds is not sufficient to accomplish the projects in the queue; and

**WHEREAS**, this Legislature finds that there are additional funds that are needed to accomplish projects that are anticipated to be completed in 2025; and

**WHEREAS**, there are 17 projects anticipated for 2025, 11 municipal projects and 6 private individual projects that could be completed with the additional funding, provided the locality share of 25 percent is provided to the project.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Commissioner of Finance is directed to appropriate **\$275,686.87** from the Unassigned Fund Balance to the account designated as 871000 – Soil and Water Conservation, 543100 Stream Preservation; and be it further

**RESOLVED**, in determining projects to be assisted under this funding, consideration shall be given to the ability of the local landowner or municipality to assist in providing their 25 percent share local match, either directly or in kind; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to Jeff Parker, District Manager, Steuben County Soil & Water Conservation District, and the Commissioner of Finance.

Mr. Van Etten commented it is good we can do this to help this organization. They provide a big impact for the small amount of funding they get.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 011-25**

Introduced by J. Horton.

Seconded by J. Kuhl.

**AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FLOOD MITIGATION EQUIPMENT.**

**WHEREAS**, New York State DHSES has been appropriated funds in the FY24 budget to purchase flood mitigation equipment to support counties in emergency flood events, enhancing preparedness and response capabilities; and

**WHEREAS**, Steuben County seeks to enhance its flood mitigation efforts through the use of state-provided equipment, helping protect vulnerable areas and mitigate disaster impacts; and

**WHEREAS**, the purpose of this MOU is to establish the terms and conditions under which DHSES will transfer possession (but not ownership) of flood mitigation equipment to Steuben County, while retaining oversight to ensure compliance and operational readiness; and

**WHEREAS**, this equipment is provided as a one-time allocation. DHSES will not replace equipment that becomes inoperable or reaches the end of its useful life; and

**WHEREAS**, Steuben County is responsible for ensuring its employees are trained and equipped to operate and maintain the equipment safely and effectively; and

**WHEREAS**, Steuben County agrees to provide routine maintenance of this equipment as part of the county's existing maintenance schedule; and

**WHEREAS**, Steuben County should use the equipment along with its own resources as a first line of defense in flood related emergencies before requesting additional resources from the State.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Steuben County Legislature authorizes the Director of Public Safety to execute the Memorandum of Understanding upon approval from the County Attorney and thereby bind the respective parties; and be it further

**RESOLVED**, certified copies of this resolution and the signed copy of the Memorandum of Understanding shall be forwarded to the Director of Public Safety and Matthew Franklin, Director of the Office of Emergency Management, New York State Division of Homeland Security and Emergency Services, 1220 Washington Ave, Building 22, Albany, NY 12226.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 012-25**

Introduced by J. Horton and S. Van Etten.

Seconded by W. Thew.

**AUTHORIZING AN INTER-MUNICIPAL AGREEMENT WITH THE CORNING JOINT FIRE DISTRICT.**

**WHEREAS**, Steuben County has a county-wide communications system to support emergency response; and

**WHEREAS**, the Corning Joint Fire District has requested permission to place radio equipment on the County's Ellison Road Communications Tower; and

**WHEREAS**, the County of Steuben owns a Communications Tower at property located at 2048 Ellison Road, Town of Corning, known as the Ellison Road Tower Site; and

**WHEREAS**, the County's Communication Tower Site has available space and capabilities to provide these services to the Corning Joint Fire District; and

**WHEREAS**, the County of Steuben will agree to provide the Corning Joint Fire District and their vendors access to this property for the purpose of installing and maintaining the radio communications equipment needed at this location; and

**WHEREAS**, the Corning Joint Fire District will complete all work at this location at no cost to the County of Steuben.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Steuben County Legislature authorizes the County Manager to sign the Intermunicipal Agreement with the Corning Joint Fire District following approval of said agreement by the County Attorney; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Director of Public Safety, Mr. David Shafer, District Chairman, Corning Joint Fire District, Corning Town Hall, 20 South Maple Street, Corning, NY 14830, the County Attorney, and the County Manager.

**Vote: Roll Call – Adopted.**

**RESOLUTION NO. 013-25**

Introduced by K. M. Hanna.

Seconded by C. Ferratella.

**AUTHORIZING AN APPLICATION TO THE 2024-2025 FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA GRANTS FOR RURAL AREAS PROGRAM (SECTION 5311).**

**WHEREAS**, the County is submitting a request for grant funds to the New York State Department of Transportation, pursuant to Section 5311, Title 49 United States Code, for a project to provide public mass transportation services for Steuben County operated by First Transit, Inc.; for the 2024 and 2025 fiscal years, and has committed the local share; and

**WHEREAS**, the County and the State of New York have entered into a continuing agreement, or will enter into successor continuing agreements, which authorizes the undertaking of the Project and payment of the Federal Share and applicable State Shares; and

**WHEREAS**, the County is contracting with a third-party subcontractor for the project described above.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Planning Director is authorized to act on behalf of the County and to sign the application and to progress and complete the above name project; and be it further

**RESOLVED**, that the Planning Director is authorized to sign any contracts or agreements between the County and any third-party subcontractor necessary to complete the public transportation project, subject to the approval of the County Attorney; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the Planning Director, the County Attorney, and the Deputy County Manager.

**Vote: Roll Call – Adopted.**

***Motion to combine and waive the reading of Resolutions #14 - #23 made by Mr. Swackhamer. Seconded by Mr. Thew.***

Mr. Thew stated that he will be abstaining from the vote on #16 as he is a member of that committee. Also, with regard to #17, appointments to the Ethics Board, I thought there are supposed to be five members and the resolution states 3 members. I have looked it up in the *Administrative Code* and also the Ethics Law and it says five members. Mrs. Scotchmer stated the most recent local law states 3 members. Mr. Thew stated he would like to withdraw #17 so that we can figure out if there should be 3 or 5 members. Mrs. Lando commented that she also thought the terms were supposed to be staggered, based on the *Administrative Code*. Mr. Wheeler commented the most recent version of the *Administrative Code* and Ethics Local Law has the number of members set at 3.

***Motion to amend the previous motion by withdrawing Resolution #17 made by Mr. Thew, seconded by Mrs. Lando and duly carried.***

Mr. Kuhl asked with regard to Resolution #16, does the appointment of members to the Affirmative Action Committee conflict with any recent Supreme Court findings and would we be creating any issues by populating that committee and not disbanding it? Mr. Rosell stated he will research this.

***Motion to amend the previous motion by withdrawing Resolution #16 made by Mr. Kuhl, seconded by Mr. Thew and duly carried.***

Mrs. Lando stated she has a couple of corrections. First on Resolution #20, Connie Terri should be Connie Terry. Second, Resolution #21 has her district number missing, which is District 2.

***Vote on previous Motion to combine and waive the reading of Resolutions #14 – 23, as amended by withdrawing Resolutions 16 and 17, was duly carried.***

#### **RESOLUTION NO. 014-25**

Introduced by Ms. Fitzpatrick.

Seconded by Mr. Kuhl.

#### **APPOINTING MEMBERS TO THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY.**

Pursuant to Section 12.19 of the Steuben County Charter and Section 895-I of the General Municipal Law of the State of New York.

**WHEREAS**, the By-Laws of the Steuben County Industrial Development Agency authorize as many as seven (7) members to serve on the Steuben County Industrial Development Agency; and

**WHEREAS**, the Board members are appointed to serve three (3) year staggered terms, excepting one appointee who shall serve a term of one (1) year; and

**WHEREAS**, the term has expired for various board members.

#### **NOW THEREFORE, BE IT**

**RESOLVED**, the following persons, as recommended by the Steuben County Manager, are hereby appointed (reappointed) as members of the Steuben County Industrial Development Agency for the terms as indicated and shall hold office until reappointed or a successor is appointed, and has qualified to wit:

#### **January 1, 2024 through December 31, 2026**

Sarah Creath, Principal, BCK Partners, Inc., 27 East Market Street, Corning, NY 14830

Mike Davidson, Davidson's Furniture, 161 Main Street, Hornell, NY 14843

#### **January 1, 2025 through December 31, 2025**

Kelly H. Fitzpatrick, Chair, Steuben County Legislature, 6342 Robie Road, Savona, NY 14879

**January 1, 2025 through December 31, 2027**

Mark R. Alger, County Resident, 109 Rumsey Street, Bath, NY 14810

Dean Strobel, General Manager, BelGioioso Cheese, 8600 Main Street, Campbell, NY 14821

**January 1, 2023 through December 31, 2025**

Michelle Caulfield, Superintendent, Corning-Painted Post School District, 165 Charles St., Corning NY 14830

Anthony Russo, Southern Tier Provisions, 6683 Route 54 S, Bath, NY 14810

**RESOLVED**, certificates of appointment, as required by law, shall be filed with the Secretary of the State of New York, by Jeff Evans, Esq. of Welch and Zink, Counsel to the Steuben County Industrial Development Agency; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to each of the above-named appointees; the County Planning Director; James C. Johnson, Executive Director, Steuben County Industrial Development Agency, 7234 Route 54 N, Bath, NY 14810; Chelsea Robertson, Executive Director, Southern Tier Central Regional Planning & Development Board, 8 Denison Parkway East, Suite 301, Corning, NY 14830; counsel to the agency; and the County Auditor.

**Vote: Acclamation – Adopted.**

**RESOLUTION NO. 015-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

**APPOINTING MEMBERS TO THE STEUBEN AREA ECONOMIC DEVELOPMENT CORPORATION.**

**WHEREAS**, by resolution dated July 28, 2011, the Steuben County Industrial Development Agency adopted certain amendments to the Certificate of Incorporation and By-Laws of the Steuben Area Economic Development Corporation to reflect that the sole member of the Corporation shall be the County of Steuben acting by and through the Chair of the Legislature of the County; and

**WHEREAS**, the County desires to appoint the Board of Directors of the Steuben Area Economic Development Corporation; and

**WHEREAS**, the By-Laws of the Steuben County Area Economic Development Corporation authorize that the number of Directors of the Corporation shall be seven (7); and

**WHEREAS**, the Directors of the Corporation are appointed to serve three (3) year staggered terms, excepting one appointee who shall serve a term of one (1) year.

**NOW THEREFORE, BE IT**

**RESOLVED**, the following persons as recommended by the Steuben County Manager are hereby appointed as members of the Steuben Area Economic Development Corporation for the terms as indicated and shall hold office until reappointed or a successor is appointed, and has qualified to wit:

**January 1, 2024 through December 31, 2026**

Sarah Creath, Principal, BCK Partners, Inc., 27 East Market Street, Corning, NY 14830

Mike Davidson, Davidson’s Furniture, 161 Main Street, Hornell, NY 14843

**January 1, 2025 through December 31, 2025**

Kelly H. Fitzpatrick, Chair, Steuben County Legislature, 6342 Robie Road, Savona, NY 14879

**January 1, 2025 through December 31, 2027**

Mark R. Alger, County Resident, 109 Rumsey Street, Bath, NY 14810

Dean Strobel, General Manager, BelGioioso Cheese, 8600 Main Street, Campbell, NY 14821

**January 1, 2023 through December 31, 2025**

Michelle Caulfield, Superintendent, Corning-Painted Post School District, 165 Charles St., Corning NY 14830

Anthony Russo, Southern Tier Provisions, 6683 Route 54 S, Bath, NY 14810

**AND BE IT FURTHER RESOLVED**, the members shall serve without compensation except for necessary expenses, upon presentation of receipts, related to the fulfillment of their duties on the Steuben Area Economic Development Corporation; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to each of the above-named appointees; James C. Johnson, Executive Director, Steuben County Industrial Development Agency, 7234 Route 54 N, Bath, NY 14810; Chelsea Robertson, Executive Director, Southern Tier Central Regional Planning & Development Board, 8 Denison Parkway East, Suite 301, Corning, NY 14830; Counsel to the Steuben County Industrial Development Agency; and the County Auditor.

**Vote: Acclamation – Adopted.**

**RESOLUTION NO. 016-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

**APPOINTING MEMBERS TO THE STEUBEN COUNTY ALTERNATIVES TO INCARCERATION ADVISORY BOARD.**

Pursuant to Section 12.19 of the Steuben County Charter, and Chapters 907 and 908, Laws of 1984.

**WHEREAS**, the Alternatives to Incarceration Program has been in effect since 1985; and

**WHEREAS**, there is a requirement that said Board exists in order for the County to procure funding for certain Alternatives to Incarceration Programs.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Steuben County Manager appoints the following persons as members of the Steuben County Alternatives to Incarceration Advisory Board for a three (3) year term commencing January 1, 2023 and expiring December 31, 2025:

Honorable Mathew K. McCarthy  
Steuben County and Family Court Judge  
*(filling unexpired term of Honorable Philip J. Roche)*

Honorable Christopher M. Tunney  
Steuben County Surrogate Court Judge  
*(filling unexpired term of Honorable Patrick F. McAllister)*

Brooks T. Baker, Esq.  
Steuben County District Attorney

Chairman or Designee  
Public Safety & Corrections Committee

Honorable Chauncey J. Watches  
Steuben County Judge

Honorable Christopher J. Ferratella  
City Court Judge  
*(filling unexpired term of Honorable Mathew K. McCarthy)*

Shawn M. Sauro, Esq.  
Steuben County Public Defender

Timothy J. Rosell  
Steuben County Attorney  
*(filling unexpired term of Jennifer K. Prossick)*

Jack K. Wheeler  
Steuben County Manager

Craig Pomplas, Director  
Steuben County Probation  
(filling unexpired term of Cheryl Crocker)

Sienna Evingham  
Crime Victim

To be appointed by Chair of  
the Steuben County Legislature  
Ex-Offender

James L. Allard  
Steuben County Sheriff

Heather J. Sorge  
ATI Representative  
(filling unexpired term of Craig Pomplas)

Lynn Lewis, Director  
Steuben County Community Services/  
NYS Certified Alcohol and Substance  
Abuse Treatment Provider

**AND BE IT FURTHER RESOLVED**, the above-named Advisory Board members shall serve without compensation and shall be entitled to receive reimbursement for necessary expenses, including mileage, long-distance telephone calls and meals, with proper receipts, and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the above-named appointees; the County Auditor, the County Commissioner of Finance, and Robert Maccarone, Deputy Commissioner and Director, NYS Department of Probation and Correctional Alternatives, 4 Tower Place, Albany, NY 12203.

**Vote: Acclamation – Adopted.**

#### **RESOLUTION NO. 017-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

#### **APPOINTING MEMBERS TO THE STEUBEN COUNTY COOPERATIVE EXTENSION BOARD OF DIRECTORS.**

Pursuant to Section 12.19 of the Steuben County Charter, Section 224 of the County Law and upon the request of the said Association.

**WHEREAS**, pursuant to Article V, Section 3 (B)(2) of the Association By-Laws, the County governing body shall be requested annually to appoint two legislators to serve as an ex-officio Director with voting privileges.

#### **NOW THEREFORE, BE IT**

**RESOLVED**, the appointment of **Hilda T. Lando, Legislator, District 2**, and **Frederick G. Potter, Legislator, District 10**, by the Steuben County Manager as Legislator representatives on the Board of Directors of the Cooperative Extension Association of Steuben County for a one (1) year term beginning January 1, 2025 and expiring December 31, 2025; and be it further

**RESOLVED**, the members shall serve without compensation except for necessary expenses, upon presentation of receipts, related to the fulfillment of their duties on the Cooperative Extension Association Board of Directors; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the above-named appointees, the County Auditor and to the Cooperative Extension Association of Steuben County, 3 East Pulteney Square, Bath, NY 14810.

**Vote: Acclamation – Adopted.**

**RESOLUTION NO. 018-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

**APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD AND SUBCOMMITTEES.**

**WHEREAS**, vacancies exist on the Steuben County Community Services Board and Subcommittees; and

**WHEREAS**, Article 41.11 of the Mental Hygiene Law requires that said appointments be made by local government; and

**WHEREAS**, the Steuben County Manager has recommended the following appointments, subject to confirmation by the Steuben County Legislature:

**Community Services Board**

**TERM**

- |    |  |                     |
|----|--|---------------------|
| 1. | Cora Saxton<br>310 East Naples Street<br>Wayland, NY 14572   | 01/01/25 – 12/31/28 |
| 2. | Gabe Smalt, Director<br>Steuben County Office for the Aging<br>3 East Pulteney Square<br>Bath, NY 14810                  | 01/01/25 – 12/31/28 |
| 3. | Mark R. Alger<br>109 Rumsey Street<br>Bath, NY 14810   | 01/01/22 – 12/31/25 |
| 4. | Honorable Gary D. Swackhamer<br>Steuben County Legislator, District #1<br>67 North Main Street<br>Hornell, NY 14843      | 01/01/22 – 12/31/25 |
| 5. | Gina Reagan<br>Catholic Charities of Steuben<br>23 Liberty Street<br>Bath, NY 14810                                      | 01/01/22 – 12/31/25 |
| 6. | Doreen Patterson<br>Arbor Development<br>26 Bridge Street<br>Corning, NY 14830   | 01/01/23 – 12/31/26 |
| 7. | Kathryn Muller, Commissioner<br>Steuben County Department of Social Services<br>3 East Pulteney Square<br>Bath, NY 14810 | 01/01/24 – 12/31/27 |
| 8. | Mike Damiano<br>The Arc Allegany-Steuben<br>One Arc Way<br>Bath, NY 14810  | 01/01/24 – 12/31/27 |

9. Robert Cole, M.D.  
10101 Grandview Lane  
Hammondsport, NY 14840 01/01/24 – 12/31/27

**Mental Health Subcommittee:**

1. Cora Saxton  
310 East Naples Street  
Wayland, NY 14572 01/01/25 – 12/31/28
2. Craig Pomplas, Director  
Steuben County Probation  
3 East Pulteney Square  
Bath, NY 14810 01/01/25 – 12/31/28
3. Kathryn Muller, Commissioner  
Steuben County Department of Social Services  
3 East Pulteney Square  
Bath, NY 14810 01/01/22 – 12/31/25
4. Cynthia Gee (*filling unexpired term of Donna Baxter*)  
Family Service Society, Inc.  
280 Princeton Avenue Ext.  
Corning, NY 14830 01/01/22 – 12/31/25
5. Doreen Patterson  
Arbor Development  
26 Bridge Street  
Corning, NY 14830 01/01/23 – 12/31/26
6. Bill Caudill, Youth Program Coordinator  
Steuben County Youth Bureau  
3 East Pulteney Square  
Bath, NY 14810 01/01/23 – 12/31/26
7. Gina Reagan  
Catholic Charities of Steuben  
23 Liberty Street  
Bath, NY 14810 01/01/24 – 12/31/27
8. Gabe Smalt, Director (*previously Vacant*)  
Steuben County Office for the Aging  
3 East Pulteney Square  
Bath, NY 14810 01/01/24 – 12/31/27
9. Dawn Champaign  
4 Halsey Street  
Bath, NY 14810 01/01/24 – 12/31/27

**Chemical Dependency Subcommittee**

1. Caleb Cutler  
Steuben Prevention Coalition  
8 East Morris Street  
Bath, NY 14810 01/01/25 – 12/31/28

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|----|---|---------------------|
| 2. | VACANT  | 01/01/25 – 12/31/28 |
| 3. | Bianca Crandle ( <i>filling unexpired term of Cynthia Gee</i> )<br>Family Service Society, Inc.<br>280 Princeton Avenue Ext.<br>Corning, NY 14830 | 01/01/22 – 12/31/25 |
| 4. | Tatiana Zentz<br>CASA-Trinity<br>45 Maple Street<br>Dansville, NY 14437   | 01/01/22 – 12/31/25 |
| 5. | Susan Hooker<br>Hornell Area Concern for Youth<br>76 East Main Street<br>Hornell, NY 14843  | 01/01/23 – 12/31/26 |
| 6. | Connie Terry<br>Steuben Prevention Coalition<br>8 East Morris Street<br>Bath, NY 14810  | 01/01/23 – 12/31/26 |
| 7. | Stacie Wing<br>Bath Area Hope for Youth<br>8 Pulteney Square<br>Bath, NY 14810  | 01/01/24 – 12/31/27 |
| 8. | Robert Cole, M.D.<br>10101 Grandview Lane<br>Hammondsport, NY 14840   | 01/01/24 – 12/31/27 |

**Developmental Disabilities Committee**

- |    |  |                     |
|----|--|---------------------|
| 1. | Mike Damiano ( <i>filling unexpired term of Matt Mehlenbacher</i> )<br>The Arc Allegany-Steuben<br>One Arc Way<br>Bath, NY 14810 | 01/01/25 – 12/31/28 |
| 2. | Charlene Robinson<br>5788 Bonny Hill Road<br>Bath, NY 14810  | 01/01/25 – 12/31/28 |
| 3. | Lillian Fazi ( <i>filling unexpired term of Sandra Buto</i> )<br>Capabilities, Inc.<br>1149 Sullivan Street<br>Elmira, NY 14901  | 01/01/22 – 12/31/25 |
| 4. | Honorable Gary D. Swackhamer<br>Steuben County Legislator, District #1<br>67 North Main Street<br>Hornell, NY 14843              | 01/01/22 – 12/31/25 |
| 5. | VACANT   | 01/01/23 – 12/31/26 |

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|----|--|---------------------|
| 6. | Mark R. Alger<br>109 Rumsey Street<br>Bath, NY 14810                                 | 01/01/23 – 12/31/26 |
| 7. | Jeannie Wheeler<br>Bath Central School District<br>25 Ellas Avenue<br>Bath, NY 14810 | 01/01/23 – 12/31/26 |
| 8. | Erin Warr<br>Pathways, Inc.<br>33 Denison Parkway West<br>Corning, NY 14830          | 01/01/24 – 12/31/27 |
| 9. | VACANT   | 01/01/24 – 12/31/27 |

**NOW THEREFORE, BE IT**

**RESOLVED**, the Steuben County Legislature shall confirm the appointment of the aforesaid persons to the Community Services Board for the terms indicated; and be it further

**RESOLVED**, the members shall serve without compensation except for necessary expenses, upon presentation of receipts, related to the fulfillment of their duties on the Community Services Board and subcommittees; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the above-named appointees; Lynn Gramley, LCSW-R, Director of Community Services; and the County Auditor.

**Vote: Resolution – Adopted.**

**RESOLUTION NO. 019-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

**FILLING VACANCIES ON THE STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU BOARD OF DIRECTORS.**

Pursuant to Section 12.19 of the Steuben County Charter.

**WHEREAS**, the Steuben County Legislature adopted Resolution No. 056-93 on October 25, 1993, authorizing and directing the creation of the Steuben County Conference & Visitors' Bureau and establishing the appointment of voting members on the Board of Directors as staggered three (3) year terms, with the exception of one member who shall serve a one (1) year term; and

**WHEREAS**, the term for some Board members expired December 31, 2024.

**NOW THEREFORE, BE IT**

**RESOLVED**, the following individuals as recommended by the Steuben County Manager, are hereby appointed as members of the Steuben County Conference & Visitors' Bureau Board of Directors for the terms as indicated, and shall hold office until reappointed or a successor is appointed and qualified to wit:

## VOTING MEMBERS

### Accommodations

	<u>TERMS</u>
Katherine Phelps, Conference Services Manager, Radisson Hotel Corning	01/01/23 – 12/31/25
Rachel Beiler, Owner, Mountain Rose Horse Farm & Vacation Rentals, Savona (filling unexpired term of Brett Bixby)	01/01/24 – 12/31/26
Shelly Krellner, Sales Manager, Hilton Garden Inn, Corning	01/01/25 – 12/31/27

### Attractions

Regina Wagner, Corning Museum of Glass	01/01/23 – 12/31/25
Joe Hope, Weis Vineyards, Hammondsport	01/01/24 – 12/31/26
Nate Basch, Director of Events, Corning's Gaffer District	01/01/25 – 12/31/27

### Community-At-Large

Jordan Harris, Winemaker, Heron Hill Winery, Hammondsport	01/01/23 – 12/31/25
Chris Walters, Community Arts Manager, The ARTS Council of the Southern Finger Lakes	01/01/25 – 12/31/27
Tess McKinley, Executive Director, Cornell Cooperative Extension of Steuben County	01/01/24 – 12/31/26

### Chamber of Commerce Representative

Colleen Coro, President, Corning Area Chamber of Commerce	01/01/25 – 12/31/25
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### County Manager Designee

Marie Myers Shearing, Planning Director	01/01/25 – 12/31/27
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### County Legislators

K. Michael Hanna, District 5	01/01/25 – 12/31/27
Hilda T. Lando, District 2	01/01/24 – 12/31/26

**BE IT FURTHER RESOLVED**, the above-named appointees shall serve without compensation, other than necessary expenses, upon presentation of receipts, related to the fulfillment of their duties on the Steuben County Conference and Visitors' Bureau Board of Directors; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the above-named appointees and the Executive Director of the Steuben County Conference and Visitors' Bureau, Inc., 1 West Market Street, Suite 201, Corning, NY 14830

**Vote: Acclamation – Adopted.**

## **RESOLUTION NO. 020-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

### **APPOINTING MEMBERS TO THE SOUTHERN TIER CENTRAL REGIONAL PLANNING AND DEVELOPMENT BOARD'S STEUBEN COUNTY HUMAN SERVICES COMMITTEE.**

**WHEREAS**, at its July 1973 meeting, the Southern Tier Central Regional Planning and Development Board approved a proposal to recognize a Human Services Committee in each of the three participating counties to act as each respective County's human services advisory council to the Southern Tier Central Regional Planning and Development Board and in addition, said Board voted to encourage the Legislature in each County to support its County Human Services Committee and to send representatives to such Committee; and

**WHEREAS**, vacancies have occurred on the committee

**NOW THEREFORE, BE IT**

**RESOLVED**, that the following individuals are hereby authorized, in their fair and reasonable discretion and in relevant matters connected with human rights services, to represent their agencies and the County on the Southern Tier Regional Planning and Development Board’s Human Services Committee:

**SOCIAL SERVICES**

Lise Reynolds, Deputy Commissioner  
Department of Social Services

**COUNTY PLANNING**

Marie Myers Shearing  
Director of Planning

**MENTAL HEALTH**

Lynn Gramley, Director  
Office of Community Services

**POVERTY PROGRAM**

Margie Lawlor, Associate Director  
ProAction of Steuben and Yates

**HOUSING PROGRAM**

Bill Myers  
Arbor Housing & Development

**YOUTH**

Bill Caudill  
Youth Bureau Coordinator

**HEALTH**

Matthew Marmour, Deputy Public Health Director  
Steuben County Public Health

**STEUBEN COUNTY LEGISLATOR**

K. Michael Hanna, Legislator, District 5

**AGING PROGRAM**

Christine Towner, RSVP Coordinator

**COOPERATIVE EXTENSION**

Theresa McKinley, Executive Director

**EDUCATION**

Phyllis Balliett, Executive Director  
CSS Workforce NY

**BE IT FURTHER RESOLVED**, that said appointees shall serve at the pleasure of the Legislature, for a two (2) year term commencing January 1, 2025 and not beyond December 31, 2026; and be it further

**RESOLVED**, the members shall serve without compensation except for necessary expenses, upon presentation of receipts, related to the fulfillment of their duties on the Steuben County Regional Human Services Committee; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the above-named appointees, the County Auditor and to Chelsea Robertson, Executive Director, Southern Tier Central Regional Planning and Development Board, 8 Denison Parkway East, Suite 301, Corning, NY 14830.

**Vote: Acclamation – Adopted.**

**RESOLUTION NO. 021-25**

Introduced by K. Fitzpatrick.

Seconded by J. Kuhl.

**APPOINTING MEMBERS TO THE STEUBEN COUNTY YOUTH BOARD.**

Pursuant to Article 19-A of the Executive Law of the State of New York.

**WHEREAS**, by resolution of the Steuben County Board of Supervisors duly adopted on the 21<sup>st</sup> day of March, 1977, a Steuben County Youth Board was established.

**NOW THEREFORE, BE IT**

**RESOLVED**, the following individuals are hereby appointed and designated as members of the Steuben County Youth Board for a term commencing on January 1, 2025 through December 31, 2025.

1. Mark R. Alger, Community Representative, 109 Rumsey St., Bath, NY 14810
2. Sierra Carrington, Youth Member, Hornell City School District
3. Rukma Chaudhury, Youth Member, Corning-Painted Post Area School District
4. Ashilee Dickinson, Assistant Public Defender, 3 E. Pulteney Sq., Bath, NY 14810
5. Kathleen Hagenbuch, Community Representative, 4737 Clawson Drive, Campbell, NY 14821
6. Lynn Gramley, Director, Steuben County Community Services, 115 Liberty St., Bath, NY 14810
7. James Kuhl, Steuben County Legislator - District 12, 3 E. Pulteney Sq., Bath, NY 14810
8. Matthew Marmour, Deputy Director, Steuben County Public Health, 3 E. Pulteney Sq., Bath, NY 14810
9. John McNelis, Steuben County Undersheriff, 7007 Rumsey St. Ext., Bath, NY 14810
10. Kelley Meade, Hammondsport Central School District, 8272 Main Street, Hammondsport, NY 14840
11. Kathryn A. Muller, Commissioner, Steuben County Department of Social Services, 3 E. Pulteney Sq., Bath, NY 14810
12. Craig Pomplas, Director, Steuben County Probation Department, 3 E. Pulteney Sq., Bath, NY 14810
13. David Prete, WNY Rural Area Health Education Center, 18 Maple Street, Canisteo, NY 14824
14. Matthew S. Sabins, Youth Member, Bath Central School District
15. Ingrid Welch, Center for Dispute Settlement, 1066 Bollen Rd., Troupsburg, NY 14885

**AND BE IT FURTHER RESOLVED**, the members shall serve without compensation except for necessary expenses, upon presentation of receipts, related to the fulfillment of their duties on the Youth Board; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the above-named designees; Jessica Tangorra, NYS Office of Children and Family Services, Division of Youth Development and Partnerships for Success, 52 Washington Street, Room 338 North, Rennselaer, NY 12144; the Steuben County Auditor; and the Steuben County Youth Programs Coordinator.

**Vote: Acclamation – Adopted.**

***Motion to Adjourn Regular Session and Reconvene in Executive Session Pursuant to Public Officers' Law, Article 7§ 105.1.D. Discussions Regarding Proposed, Pending or Current Litigation; and Article 7§ 105.1.F. The Employment History of a Particular Person made by Mr. Schu, seconded by Mr. Thew and duly carried.***

***Secretary's Note: A vote was taken relative to whether the vote on a matter regarding current litigation should be done in Executive Session. The following Legislators were opposed to voting on the matter in Executive Session: Fitzpatrick, Lando, Horton, Logsdon, Thew, Tobia, Van Caesele.***

***Motion to Appeal the Court Decision Relative to Allard vs. County of Steuben made by Mr. Swackhamer. Seconded by Mr. Nichols. Motion Fails. Yes – 4,623; No – 4,735. (No: Legislators Ferratella, Fitzpatrick, Horton, Lando, Logsdon, Pelham, Tobia, Thew, Van Caesele)***

***Motion to Adjourn Executive Session and Reconvene in Regular Session made by Mr. Horton, seconded by Mr. Schu and duly carried.***

Mrs. Ferratella asked with regard to the tax bill issues, is that something we need to look into further? Mr. Wheeler stated Mr. Roach certainly is aware and we will work with the vendor on the mailing portion. The vendor batched them and that resulted in some of the towns receiving their tax bills while others did not. We will get more clarity on what happened and the process. They do have a compressed timeline that they are working with. Mr. Horton stated Mr. Roach gave a

very good explanation of what happened. There were five towns that did not turn in their budgets on time. When we know what that deadline is for submission, we can help make sure that those dates are followed. Mr. Wheeler stated we can notify you after December 1<sup>st</sup> what town budgets we are lacking.

Mrs. Scotchmer commented that under NYS Town Law, Towns are required to file their budgets in my office by December 5<sup>th</sup>. *Clerk of the Legislature's Note for clarification: Town Budgets must be adopted no later than November 20<sup>th</sup> (NYS Town Law§109). The Town Clerk must provide the Town Supervisor with 2 certified copies of the adopted annual budget within 5 days after adoption. The Town Supervisor must provide one of those certified copies to the County Legislature within 10 days of receipt from the Town Clerk (NYS Town Law§115). If a town waits until November 20<sup>th</sup> to adopt their budget, the latest date it can be received by the County Legislature is December 4<sup>th</sup>, but it should be filed with us within 15 days after the Town adopts the budget.*

Mr. Potter commented in response to people saying that the tax bills were two weeks late; the taxes are always due at the same time, and you know about how much they are going to be from the previous year. It is just a matter of financial planning.

***Motion to Adjourn made by Mr. Horton, seconded by Mr. Potter and duly carried.***